

## AGENDA

### SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 7 September 2021

Time: 7.00 pm

Venue: Kemsley Community Centre, The Square, Ridham Avenue, Kemsley, Sittingbourne ME10 2SL

Membership:

Councillors Derek Carnell (Vice-Chairman), Simon Clark, Steve Davey (Chairman), Mike Dendor, Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 3

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Pages

1. Emergency Evacuation Procedure

The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble outside where directed. Await instructions before re-entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council Democratic Services Officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.

2. Confirmation of Chairman and Vice-Chairman

To confirm the Chairman and Vice-Chairman for the Municipal Year 2021/22.

3. Apologies for Absence

4. Declarations of Interest

Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items

on this agenda, under the following headings:

(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

5. Minutes

To approve the [Minutes](#) of the Meeting held on 8 June 2021 (Minute Nos. 46 – 60) as a correct record.

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**Issued on Friday 27 August 2021**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committee, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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## **Secondary School provision in Sittingbourne and Sheppey - the Administration view**

I am grateful to Kent County Council for engaging with Swale Borough Councillors on this topic.

It is a topic that matters to Swale Borough Council:

- Because we are concerned about the difficulties that many of our residents increasingly face in accessing places of choice for their youngsters.
- But also, because Secondary Education plays a vital role in meeting our aspirations for our young people, for the local economy and for our community.

School places:

- There is a problem of shortfall in capacity. It is hoped that this can be met by the opening of the North West Sittingbourne School, but it is not clear to us when this will happen and in the meantime many families face stressful dilemmas each year.
- But the situation is further complicated due to the Academy on Sheppey never reaching its Pupil Admission numbers because so many young people on Sheppey migrate each day to the mainland. This has put severe pressure on places on the mainland, with many Sittingbourne youngsters being offered unwelcome places on Sheppey. It is the administration's view that this is not equitable, nor is it good for the sense of community on Sheppey for so many youngsters to want to go elsewhere for their important education.

Meeting young people's and local needs:

- School places are not the only issue.
- The long term low academic outcomes at the Academy on Sheppey are a matter of concern. It obviously motivates the daily migration to Sittingbourne, and it leaves many young people low on skills and aspirations. We would support any moves to widen the opportunities for young people by providing an option of two schools. However, the future provision of schools is very much in the hands of the Regional office for Academy schools. A two-school solution is supported by the constituency MP.

Vocational and Further Education:

- This, and previous, administrations want to see a Further Education college in Sittingbourne, which would complement the good work being done at Sheppey College and provide more skills needed by young people and by the local economy.

- But we cannot secure Government support and funding because numerically we cannot make a case based on demand. That is because so many youngsters stay in their Secondary Schools after the age of 16. They would plausibly not do so if there were a Further Education college.
- That being the dilemma, the administration at Swale supports any moves to establish more and better vocational education in the schools.
- In supporting the 2-school solution on Sheppey, we would also support one of the schools having a strong vocational bias and close links to the Sheppey College.
- We would support any plans for the new school in NW Sittingbourne to have a strong vocational bias with further education provision for the post 16 age group.

**Cllr Roger Truelove**  
**Council Leader and Cabinet Member for Finance**

## Sittingbourne Area Committee meeting: 7 September 2021 – Matters arising

No.	Item	Background	Progress on actions
1.	Primary, secondary and further education	Swale BC have been in discussions with Kent County Council regarding secondary school provision in Swale. It is suggested that the Committee hold off any consideration of this issue until matters become clearer.	The KCC Area Education Officer Marisa White will attend the September meeting to give a briefing on secondary school provision in Swale.
2.	Exploration of issues facing ward members in Sittingbourne area	Area Committee Chairman to explore issues arising in wards across the Sittingbourne area.  The Chair is happy to do ward walks should any Ward Councillors request one.	The Chair will give a verbal update.
3.	Sittingbourne town centre regeneration scheme	Implementation of this scheme has been regularly reviewed by the Council's Scrutiny Committee for many years. It was proposed that the Committee receive the same written report that the Scrutiny Committee receive.	The Committee to note the Scrutiny update attached to this report.
4.	Entrance to skate park and Dolphin Barge Museum	The skate park has now been handed over to Brogdale CIC to operate.  At the June meeting the Chairman advised that an investigation would be carried out to establish ownership with a view to clearing rubble. The Chairman requested that the greenery should remain in place.	The Chair to provide a verbal update.

5.	Heritage issues	Background: Cabinet adopted a Heritage Strategy and Action Plan on 18 March 2020. The Action Plan contains a programme of Conservation Area reviews. It has been suggested by the Cabinet Member that the Area Committee may want to fund CA reviews for areas which are outside of the planned programme of reviews in the Action Plan.	The Sittingbourne High Street Conservation Area Review and Milton Regis Conservation Area Review to be discussed under item 8 of this agenda.
6.	Bomb shelter at Trotts Hall Gardens	<p>The Chair and Cllr Simon Clark had agreed to meet with Richard Emmett from the Historical Research Group of Sittingbourne to discuss further.</p> <p>At the June meeting the Chair advised that the bomb shelter had been filled in and concreted over. The matter had been referred to the Estates officer at KCC. The principal archaeologist at KCC had been consulted.</p>	The Chair to give a verbal update.
7.	Improvements to lighting in Milton Regis area	<p>It was noted that the clock had been reinstated in Milton Regis and the Chairman would be exploring how lighting in the area could be improved.</p> <p>The Chair will continue to explore this and will report back on Court Hall and the Library at a future meeting.</p>	The Chair to give a verbal update.



8.	Swale Borough Council website	<p>A Member raised concerns about the difficulties residents and Councillors experienced when trying to navigate the Swale Borough Council website. Some items appeared to be 'buried' and took a number of steps to find. It was agreed that the Chairman would refer this matter to Cabinet.</p> <p>The Chair attended Informal Cabinet on 26 April and set out the concerns raised at the last meeting. Officers explained the reason for the current design of the website and advised a survey is about to be launched so there will be opportunity for further feedback.</p>	The Communications Manager has advised that the survey will be coming out late September/early October.
9.	Periwinkle Water Mill Site	<p>At the June meeting an update was given on the current situation and the project proposals.</p> <p>The following issues were raised:</p> <ul style="list-style-type: none"> <li>• greenery to be cleared;</li> <li>• checks to be carried out to ensure the voids are safe;</li> <li>• the Drainage Officer to inspect the pavement in Church Street; and</li> <li>• investigations to take place to identify the source of water at the bottom of the void.</li> </ul>	The Conservation & Design Manager to give a verbal update.
10.	Options for Roman Square & Square opposite Swale House	At the June meeting members considered designs for the square opposite Swale	Discussions are ongoing, updates will be provided at later meetings.

		<p>House and they felt they did not address anti-social behaviour issues.</p> <p>Members commented on the update report for Roman Square and suggested some improvements including better enforcement where drinkers congregate, improvements to the archway, addition of hanging baskets and addressing fly-tipping outside the charity shops.</p>	
<b>11.</b>	Traffic flow outside the bus station	A member of the public raised some issues regarding traffic flow outside the bus station in Sittingbourne and suggested some changes which could improve the flow. Members suggested these ideas should be taken to the Swale Joint Transportation Board.	No update available at the moment, update to be provided at the next meeting.
<b>12.</b>	Toilets and recycling bins near the cinema	A member of the public commented that the toilets near the cinema close early and that there was a lack of recycling bins.	<p>The Head of Environment and Leisure advised waste contract officers have surveyed the bus depot. There are sufficient litter bins for the size of area.</p> <p>The litter bins in the Bourne Place leisure park are managed separately and meetings have been held with those contractors to make improvements.</p> <p>We are currently awaiting delivery of newer style recycling bins and may choose this site for locating one when they arrive.</p>

			<p>We have reviewed the opening of toilets until later in the evening. Due to each of the facilities attracting people to the area having their own facilities it is not felt necessary to open the forum toilets later than 7pm at the current time. This will however be monitored.</p>
<b>13.</b>	Sittingbourne Tennis Club	<p>An update was given at the June meeting about a way forward regarding the tenure of the Club. The Committee were advised that a meeting was scheduled to take place between the Club and officers.</p>	<p>The Head of Environment and Leisure advised a meeting took place. An agreement of set times for use were agreed with the tennis club, a basketball club and running club. SBC officers are working on basic legal agreement to formalise the use.</p> <p>The lights have been isolated away from the pavilion, although some are not working, so further fixes are being investigated.</p>
<b>14.</b>	Sports facilities in the area	<p>At the June meeting the Chair suggested reviewing sports facilities in the Sittingbourne area to see if any required work.</p> <p>It was agreed to bring this back to a future meeting once Members had been able to look at facilities in the area.</p> <p>This could also tie in with an SBC review that will be taking place of sports facilities</p>	<p>Ongoing – please pass any comments to the Chair.</p>

		and the Committee's input would be welcome.	
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**Items to bring back to a future Area Committee Meeting:**

	Item	Action	Comments on progress
	Signage around the town centre	The Chairman had circulated a schedule of signage around the town centre and invited members to comment on whether they thought any needed changing.	There has been no feedback on this from members. The Chair proposes waiting until the signage in the town centre has been finalised and then bring it back to a future meeting to see if there are any gaps.
	Brown tourism signs	<p>To commence an audit of existing local brown signs - Cabinet adopted a Visitor Economy Framework Action Plan on 28 October 2020. This includes a medium-term action to undertake a wayfinding audit of signage and identify any gaps. The delivery partners identified for this action are: SBC; town and parish councils; Visit Swale; Kent Highways; and local businesses.</p> <p>At the last meeting an update was given and the Committee were advised that the The Brown Signs audit for the borough is</p>	The Chair will bring this back to a future meeting.

		not underway as yet as it is programmed in for a later stage of delivery of framework Year 4 (currently in Year 2). This is to enable other actions to take place which will identify and support the businesses and develop the offer. We will then be in a stronger position to identify where signs are required and also where the signs are no longer appropriate.	
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## Sittingbourne Town Centre Regeneration Update to Scrutiny Committee 17<sup>th</sup> June 2021

	Progress Update
<b>SBC</b>	
Bourne Place Cinema and Bowling Alley Opening	<p>Following the latest Covid-19 lockdown The Light Cinema held an invitation only event on 27<sup>th</sup> May to showcase the cinema and bowling alley ahead of their public opening on 28<sup>th</sup> May. In attendance were the Mayor and Mayoress, Senior SBC Members and Officers along with representatives from Spirit.</p> <p>The Light officially opened the cinema and the bowling alley to the public on Friday 28<sup>th</sup> June 2021.</p>
Travelodge / Sentado Lounge	<p>Travelodge has continued to trade throughout the lockdown periods. Sentado Lounge re-opened on 17<sup>th</sup> May.</p>
Unit Fit Outs (Unit 3b – Nando's)	<p>The base build changes to unit 3b were completed by PDR at the end of March however we are still awaiting some of the final handover documentation. Nando's have now confirmed that they plan to commence their fit out in unit 3b on 28<sup>th</sup> June. The fit-out works are due to take 12 weeks with an opening date in October. Nando's fit out information has been reviewed by Cushman's building and M&amp;E surveyors and they have identified more information is required before full approval can be given.</p>
Prospective Tenants	<p>Savills continue to work to fill the vacant units in a challenging market caused by COVID-19. There is interest from potential tenants in the remaining units 1, 2 &amp; 3a. Unit 1 is further advanced, it is currently in legal.</p>
Princes Street Retail Park	<p>The Food Warehouse, Home Bargains and Costa Coffee all continue to trade well on the retail development. Lease payments continue to be paid on time.</p>
Managing Agent	<p>Cushman &amp; Wakefield continue to assist with the Managing Agent duties for the Retail Park, MSCP and Bourne Place and their Building Surveyor expertise is being utilised to monitor the unit fit outs.</p>

	Following complaints, SBC's property team have been discussing improvements to the cleanliness of the Bourne Place site and have requested that Cushman provide an action plan.
Meetings	<p>High Level meetings continue to be held with Spirit on a bi-monthly basis by conference call with the previous meeting being held on 5th May.</p> <p>Monthly meetings continue to be held with Cushman &amp; Wakefield on a monthly basis by conference call with the previous meeting being held on 14<sup>th</sup> May.</p>
<b>SPIRIT OF SITTINGBOURNE</b>	
Highway Works	Spirit and KCC carried out a joint inspection of phases 1 – 4 of the highway areas on 25 <sup>th</sup> May. Issues on the highway works remain outstanding. Spirit have confirmed they will be able to provide a list of items identified and agreed with KCC during week commencing 7 <sup>th</sup> June.
Bourne Place	<p>Vodafone completed their fibre optic cable relocation works in the North West corner of Bourne Place at the beginning of May however the final footway reinstatement is still outstanding.</p> <p>The end of defects period for the cinema and public realm ends on 26<sup>th</sup> June. A date is being scheduled by Spirit's employer's agent for a joint site inspection to determine if any snagging items or defects need to be carried out. A final review of all snagging items identified in the hotel and Sentado Lounge will also be carried out to ensure they have been completed by PDR.</p> <p>A decision for the planning application submitted by Spirit for the tenant signage on the North West face of the cinema building is expected imminently.</p>
Wayfinding	Reade Signs installed the signage in the four totems in and around Bourne Place ahead of the cinema and bowling alley opening.
Princes Street Retail Park	With regard to Princes Street Retail Park no further progress has been made between Spirit's Director and Mitchells to agree a way forward for the floor slab repairs in the Food Warehouse (TFW). SBC Capital Projects Manager continues to chase for an update.



## **Closed Churchyard Report – Area Committees**

Where a Church of England churchyard is closed to further burials in accordance with an Order in Council under the Burial Act 1853, responsibility for maintenance may, at the request of the Church, be transferred to the relevant local authority (Parish Council first and then Borough Council). The transfer is compulsory, not dependent on the condition of the churchyard in question, and not dependent on the local authority's ability to meet the additional maintenance costs.

The legislation requires a short time of statutory notice (3 months) although our policy is always to request an informal 12-month period to allow for suitable budgeting decisions. Quinquennial inspection reports are given to us by the Diocese.

Swale currently has 20 Closed Churchyards which are listed over the page. We also have 8 War Memorials and 2 other significant memorials that the Council is responsible for maintaining.

Urgent health and safety related works are covered under the Council's ongoing revenue budget; however, inspections often reveal works that could be undertaken to prevent future serious issues or to ensure heritage and conservation considerations are protected. These latter works often require specialists and are expensive. Recent inspections have shown possible works totalling over £1m.

Members may wish to allocate some of the Area committee funds to a closed churchyard in their area. This could be to achieve improvements or support community activities. For the Sittingbourne Area, a summary of the required works are as follows:

<b>Site</b>	<b>Description of works</b>	<b>Estimated cost of works</b>
Murston	Repair damaged copings, gates, fence and paths	£1,750
Murston Cross	Repair fencing, railings and re-lettering to cross	£3,550
St Michael's, Sittingbourne	Repair railings, paths, and drain channel	£11,000
Holy Trinity, Milton Regis	Repairs to walls and paths	£28,560

We are aware that there is a growing interest of volunteers to support their local community areas. Therefore, we are looking at opportunities to have 'Days of Action'. You may already have links to groups that are interested or use your engagement to promote opportunities

If you are interested in supporting this programme of works, please contact [parks@swale.go.uk](mailto:parks@swale.go.uk) stating the churchyard you are interested in.

## **List of Sites:**

### **Churchyards**

- St Mary of Charity, Faversham
- St Peter's & St Paul's, Newnham
- St Peter's and St Paul's, Ospringe
- St Peter & St Paul, Lynsted
- Lynsted Burial Grounds
- Holy Trinity Burial Grounds, Sheerness
- St Catherine's Faversham
- All Saints, Graveney
- St Peter & St Paul, Boughton-under-Blean
- Murston Churchyard
- St Peter & St Paul, Borden
- St Michael & All Angels, Hartlip
- Holy Trinity, Milton
- All Saints, Iwade
- St Michael's, Sittingbourne
- Holy Trinity, Queenborough
- Minster Abbey
- North Road, Queenborough
- Union Road, Minster-on-Sea
- Love Lane, Minster

### **War Memorials**

- Sittingbourne War Memorial, Central Avenue
- High Street Queenborough War Memorial
- Stone Street, Faversham
- Sheerness, Bridge Road
- Muston Memorial, Church Road
- St Peter's & St Paul's Ospringe War Memorial
- Milton Memorial, Holy Trinity Church
- Borden Memorial, St Peters & St Pauls Church

### **Other Significant Memorials**

- Eastchurch Aviation Memorial
- Gun Powder Memorial, Love Lane, Faversham

## **Sittingbourne Area Committee – Priorities and ambitions proposal for 2021/22**

### **Work plan – future items**

After consulting with Committee Members, the following suggestions have been received to include in the work plan for the year 2021/22

- Ask KCC for a report on Secondary School placements in Sittingbourne and future plans (RT)
- An update on how the first few months of Light Cinema has gone (RT).
- A report back on how the survey on the long term pedestrianisation has gone with particular reference to Sittingbourne (RT).
- Invite various voluntary groups to report on their perspective on working with Covid has gone (RT)
- An update on vaccinations in Sittingbourne (RT).

If the Committee are in agreement, the Chair will instruct the Area Committees Coordinator to schedule these items in for discussion.

### **Funding priorities**

There have been a number of suggestions from Committee Members and groups within the Sittingbourne area for funding proposals, these are listed below:

- Seats re-varnished in Milton High Street by the Court Hall in the Heritage part of Milton (TW)
- Seats by the Jordan's Way underpass, Staplehurst Roadside. (TW)
- Obtain costings of having the green bollards along the pavement in the Heritage part of Milton Regis as far as the top of Milton Hill (TW)
- Convert roadside verges into wild flower beds or raised beds (SD)
- Improve entrance and parking area for KKLR/Skate Park/Dolphin/Raybel (SD)
- The installation of 23 Round 100mm x 120mm timber Bollards and the Planting of 17 Red Robin Bushes. This is being carried out to ensure the safety of the residents with regards to parking issues and the reduction of damage caused to green areas with poorly parked vehicles. the residents of Woodberry Drive, Coombe Drive, Thistle walk and Oak Road will benefit from this proposed works - £4,800 (Cllr James Hall)
- Gareth Randall, Sittingbourne Christmas Lights will be coming forward with bids for possible activities.

- Milton Creek Country Park Trust – first aid training for volunteers plus purchase of a defibrillator - £2,715.00.

The Chair and Vice-Chair note that the majority of proposals seek to improve the appearance, environment and facilities of the area and therefore propose this should be the priority/ambition for the year 2021/22.

### **Criteria for funding applications:**

To support this theme, the Chair and Vice-Chair propose that bids for funding submitted to the December meeting should demonstrate they will have a positive impact on the appearance, environment and facilities in the Sittingbourne Area.

Bids will also be considered that can demonstrate how the initiative or project will contribute to Swale's strategic priorities 2 and 3 as set out in the Corporate Plan as listed below

### **Priority 2: Investing in our environment and responding positively to global challenges;**

- 2.1 Develop a coherent strategy to address the climate and ecological emergencies, aiming for carbon neutrality in the council's own operations by 2025 and in the whole borough by 2030, and pursue all opportunities to enhance biodiversity across the borough.
- 2.2 Encourage active travel and reduced car use, including through the permeability of new developments, and work with partners to address air quality issues.
- 2.3 Establish a special projects fund to provide much-needed investment in the borough's public realm and open spaces.
- 2.4 Recognise and support our local heritage to give people pride in the place they live and boost the local tourism industry.
- 2.5 Work towards a cleaner borough where recycling remains a focus, and ensure that the council acts as an exemplar environmental steward, making space for nature wherever possible.

### **Priority 3: Tackling deprivation and creating equal opportunities for everyone:**

- 3.1 Undertake targeted interventions to identify our most disadvantaged families and communities, improve our understanding of the issues they face, and develop new ways of working to reduce social exclusion and enhance opportunities and quality of life.
- 3.2 Reduce health inequality by developing more productive relationships with local health partners and making health and wellbeing a central consideration in all relevant council decision-making, recognising especially the link between housing and health.

- 3.3 Develop a communitarian approach to partnership working based on shared objectives with like-minded agencies in the voluntary and community sectors.
- 3.4 Ensure that the council plays a proactive role in reducing crime and antisocial behaviour, including through the modernisation of CCTV provision.
- 3.5 Promote wellbeing and enjoyment of life by signposting and encouraging a wide range of sporting, cultural and other leisure activities appropriate and accessible to each age group.

### **Scoring of applications:**

In accordance with the procedure set out by the Area Committees Review Working Group and agreed by Committee Chairs, a three-step process will be carried out and all applications will be assessed by officers to check the following:

- they meet the criteria set out above;
- they do not cross over with other work being carried out by SBC or other organisations;
- there are no SBC financial/officer resource implications;
- the amount of funding requested is evidenced by quotations/estimates; and
- they do not include any of the exceptions listed below.

### ***Exceptions to funding:***

- *Individuals (or where the benefit of the funding will only benefit an individual)*
- *Party political groups or political activities. This includes any Parish Council (or group of), District Councils, or the Kent County Council where any funding would challenge or oppose the democratic functions of that Local Government. Or where such funding would be deemed to risk the reputational standing of Swale Borough Council.*
- *Church or Faith groups who are using the funding to promote religious activity.*
- *Schools and Academies cannot apply for funds towards capital costs; teaching materials; or curriculum delivery (although they may apply for funding towards initiatives or projects that support wider community benefit).*
- *Business/ companies which do not reinvest surpluses for community benefit.*

*This Council agrees to ban the use and release of sky lanterns, fireworks and balloons and the misuse of drones from land owned or managed by Swale Borough Council and at all events organised, supported, funded by (fully or partially) and/or licensed by this authority. This is in the interest of public safety, protection of agricultural land and property, prevention of harm to wildlife, livestock and other animals and protection of the environment.*

*This Council will not fund any project or organisation that does not act responsibly, in line with the relevant laws and regulations.*

*Funds should not be used for business costs such as rent and utilities.*

The applications will then be scored against the criteria and the area of impact and options for voting will be put to the Sittingbourne Area Committee to vote on at the December meeting.

**Sittingbourne Area Committee meeting: Monitoring report on funding allocations awarded 2020/21**

<b>Fund allocation awarded</b>	<b>Project completed?</b>	<b>Progress report for incomplete project</b>	<b>Any underspend/ overspend? If so how much?</b>	<b>If complete, any comments on how the area has benefitted</b>
<b>SITT001 – Swale Media Arts Centre - £7,000.00</b>  <b>Internal/External improvements to 34 High Street</b>	Partly	Not all the money has been spent due to an issue with the lease which is still to be resolved.	slight underspend at present.	The site is open following the work.
<b>SITT002 – Brogdale CIC - £2,330.26</b>  <b>Skate park signage, benches and bins</b>	YES		No	<p>Thank you for the grant that has enabled us to put the signage stand up at the Skatepark. This means that we are able to advertise for young people the events that are taking place and have a QR code so that we can work with the young people to look at when they are attending.</p> <p>The additional bin and bench will also soon be cemented in place. This will decrease the litter, increase the young</p>

				<p>people's responsibility for taking care of their environment and provide additional seating for families to come and watch their young people enjoy the park.</p> <p>We hope all the street furniture will be in place by the 6th August.</p>
<p>SITT003 – Milton Creek Country Park Trust - £8,313.00</p> <p>Additional Park Furniture</p>	Partly	<p>The wooden wall that the bee mural was painted on needs replacing and this is still outstanding. The cost of the wood has risen considerably, the plan was for this to be funded from the Park maintenance budget but this may not be possible at present.</p>	<p>There is a £318 underspend due to not being able to repaint the bee mural at present. The MCCP ask if would it be possible to use this money towards the mural on a storage container the MCCP have</p>	<p>The furniture has been delivered and most of it has been install by the volunteers. The benches and bins have increased in price from the quote I was given.</p> <p>The strimmer training has been completed and the other 2 courses have been booked for September and October. They can't be done before that as they involve felling trees.</p>



			recently received a grant for?	
<b>SITT004 – Sittingbourne &amp; Kemsley Light Railway - £870.74</b>  <b>Signage at entrance</b>	<b>Partly</b>	The signs have been purchased and the metal work to erect them has been obtained but owing to operating a train service at present, we have not had the volunteers available to put the signs into position. Hopefully this will start in September.	<b>No</b>	The funding from Swale Borough Council was vital in paying for the new signs.
<b>SITT005 – Kemsley Community Centre Trust - £10,555.56</b>  <b>Replacement entrance and fire exit doors</b>	<b>Partly</b>	The side fire exit doors have been replaced and this part of the project is complete.  The front entrance doors have been ordered and are ready to install. There has been a complication due to the ceiling panels in the porch and entrance hall having some asbestos content. A licensed company was employed to remove the asbestos material in accordance with their recommendation. In the process of removal the roof has been seriously damaged and is unsafe. We await a report from structural engineers to determine how to reinstate. Considerable extra cost will be incurred and liability for this may become a matter for legal processes.	<b>No</b>	<b>N/A</b>

		We will be requesting additional funding from the Area Committee to help us, pending recovery of costs through legal process.		
SITT006 – Member bid - £4,000.00  Flowers in Bloom – flower beds in Murston Ward	No	Initial contractor pulled out due to delays in permission from KCC. New contractor has produced quote and revised permission has been submitted to KCC. Members grant from Cllr Hall to be used for overspend. Question over Community maintaining going forward.	N/A	N/A
SITT007 – Dolphin Sailing Barge Museum - £4,537.20  Underground cabling works	Yes	There was a delay due the need for the meter to be replaced and the collapse of the original electricity supplier.	No	The meter is due to be delivered mid-August and then the cabling work can commence.
SITT008 – Sailing Barge Raybel - £4,000.00  Bitt heads and diesel pump	Yes	N/A	No	A high quality Tsurumi 2 inch Yanmar diesel engined water pump, pipe and fittings was purchased.  The bitt head windlass timber will be delivered in early September and shaped and fitted on site by the shipwright team.

SITT009 – Milton Rec Tennis Courts - £2,393.24  Electrical work for flood lights	Yes	N/A	No	Initial works have been completed but these works have identified additional works to the units which has been agreed but as yet not completed.
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